

**SCHEDULE FOR PASTORAL CARE GROUP,
INDIVIDUAL AND SPECIAL GROUP PHOTOS**

Monday 22nd June (Junior & Middle School)

INSTRUCTIONS TO STUDENTS

Students are to report to the Pavilion at the allocated time, ready to be photographed.

Year	Time to report to Pavilion
Year 12	8.40am
Junior School	9.45am
Year 7	10.25am
Year 9	11.15am

Photos will be taken in Gibney Hall. **Students are required to be neatly groomed wearing full winter uniform.**

Pastoral Care Group and individual photos will be taken.

Students return to class immediately the photos have been taken.

INSTRUCTIONS TO PCG TEACHERS

Please read the attached information to your PCG class, note the time your PCG photo is scheduled, and:

1. ensure you join your PCG, leaving your class with a neighbouring teacher if appropriate;
2. closely scrutinise student uniforms, including hair, jewellery etc;
3. complete the class register linking names with students photographed;
4. please attire appropriately for the photograph; and
5. have your individual photograph taken.

ALL STAFF

Please ensure that your individual photograph is taken some time during the day, at a time convenient to you

The photographs will be used in the 2009 Trinity Annual.

Thank you for your help.

Martin Tobin

Photo Schedule Monday 22nd June, 2008

Time to Report to Pavilion for Organisation	Group	Staff Member to Supervise
8.40am Period 1	Year 12 Prefects Photo 9:35am Year 12 PCG and individual photos. Approximate time for PCG photos: 12.1 9:45am 12.2 9:50am 12.3 9:55am 12.4 10:00am 12.5 10:05am 12.6 10:10am 12.7 10:15am	Mr Banks, Mrs L Wilson, Mr Tobin Mr C Adams Mr L Bisnath Ms L Coleman Ms J Pagoda Mr G Porter Ms B Savy-Walsh Mr B Mckenna
9:45am Period 2	Junior Class and individual photos. Approximate time for class photos: 6G 8:45am 6B 8:55am 5G 9:00am 5B 9:10am 4G 9:15am 4B 9:20am	Mark Hackett Mr G Dean Mr M Hamer Mr T Maxfield Ms N Totaro Ms N Raguseo Ms F Trend
10.25am Period 2 (cont)	Year 7s for PCG and individual photos. Approximate time for photos: 7.1 9:25am 7.2 9:30am 7.3 9:35am 7.4 9:40am	Mr Chapman Ms M Trutwein Mr S Turner Mr T Franchina Mr C Winters
10:50 – 11:15am Recess	Opportunity for staff individual photos	
11:05am	Years 8 and 9 Student Council	Mr Shanassy and Mr Roche
11:15am Period 3	Year 9s for PCG and individual photos. Approximate time for photos: 9.1 11:15am 9.2 11:25am 9.3 11:45am 9.4 11:55am 9.5 12:05pm 9.6 12:15pm 9.7 12:25pm	Mr M Roche Mr M Dodd Mr P Presser Mr J Rousset Mr T Webb Mrs K Hodson Mr A Good Mr G Christiansen
12.35pm-1.10pm	Family Photos	Mr Tobin

Plases note:

I have organised reliefs where needed for the people below who will be helping to supervise their groups for photos.

Date	period	Teacher needing supervision
Monday 22 nd June	3	Mr L Wilson